



KCDC Committee Minutes – draft for approval

Date 19.30 Wednesday 17.02.2021		
Chair	Caroline Cronie	CC
Treasurer	Mike Laing	ML
Match Secretary	Dave Neill	DN
Club Secretary	Rob Packham	RP
Ordinary Member	Nigel Armstrong	NA
Item	Agenda	Lead
1	Welcome and Apologies Present CC, DN, ML, RP, NA Apologies None Caroline welcomed everyone to the meeting. She issued thanks to the committee members - <ul style="list-style-type: none"> • DN for the many changes to the fixture list he has had to manage in the past year, along with all the communications with members and the Curling rink • NA for his support in improving the quality of the club's accounts, • ML for managing payments and for developing proposals with managing the club's finances in response to reduced activity. • RP for setting up the committee profiles and for organising the WhatsApp group 	CC
2	Approval of Minutes from the last meeting Approved CC Second ML	CC
3	Matters Arising <ul style="list-style-type: none"> • No Matters arising 	All
4	Chairperson's Update Subject <ul style="list-style-type: none"> • There have been no matches, no further meetings • We now know membership of KCDC has been extended for one year all members • Looking forward to the next year, potentially all club members will have been vaccinated allowing the club to flourish with a much better and sustainable curling experience for members 	CC
5	Club Secretary's update Matter <ul style="list-style-type: none"> • Thank you to committee members for providing photographs and biographies for the website. • Committee extended thanks to Dave Neill 	RP

	<p>for uploading them to the website.</p> <ul style="list-style-type: none"> • Question raised about the benefit of extending the idea of photo id to the wider membership so members can more rapidly get to know one another • WhatsApp group up and running – 7 members so far. Concern that there could be confusion with more than one method of communication. • Intention to increase awareness of KCDC in our local communities using Facebook groups, community newsletters and newspapers • Willie Thompson (Loch Leven Province) has new email for KCDC secretary 	<ul style="list-style-type: none"> • Proposal agreed - all future primary communication through group email. • WhatsApp to be used for rapid informal communications (<i>for example team group chat, late substitutions</i>) • Chair to write newsletter article for encouraging members to join WhatsApp group • All to explore local facebook/newsletters • Dunfermline Press 	<p>DN</p> <p>All</p> <p>CC/DN</p> <p>All</p> <p>CC</p> <p>RP</p>	
6	Treasurer's update		ML	
	<p>Subject</p> <ul style="list-style-type: none"> • See Accounts summary appended to the minutes • Committee discussed a proposal to carry forward subscription fees into the next year. • Acknowledgement of the need to consider how to manage crediting members not continuing into next season • Agreement to consider an equitable method of crediting continuing members against fees for the 2021/22 season • Committee to consider the potential to "Buy a Brick" as a means of supporting KCT 	<p>Action</p> <ul style="list-style-type: none"> • Club members to. Be informed through the Newsletter • Find out whether Buy a Brick is still open 	<p>ML</p> <p>ML</p> <p>DN</p> <p>DN</p>	
7	Match Secretary's update		DN	
	<p>Subject</p> <ul style="list-style-type: none"> • Discussion about sheets of ice carried forward into the new season. • Assuming members continue, plans to use 2021 spring league arrangements for winter 2021 • Discussion about succession planning for the Match Secretary role. Agreed that change-over could be easier mid-season to allow for training and supervision. May require a change to the constitution 	<p>Action</p> <ul style="list-style-type: none"> • To be considered alongside opportunities for carry-forward itemised under item 6 above. • AGM is the opportunity to recruit committee members and to amend the constitution to change in match secretary hand-over date 	<p>DN/ML</p> <p>DN</p> <p>CC/DN</p>	
8	AOCB		All	
	<p>Subject</p> <ul style="list-style-type: none"> • Stevie offered to run another Quiz night. Dates proposed 4th or 11th March at 7.30 • AGM to be arranged 14.4.21 2 7.30 on Zoom 	<p>Action</p> <ul style="list-style-type: none"> • Communicate with Stevie and finalise date • Invitation in Newsletter • Secretary to issue invitations to all members 2 weeks and 24 hours prior to meeting 	<p>DN</p> <p>CC/DN</p> <p>RP</p>	
9	Date and Time of next meeting	KCDC Committee	07.04.21 19.30	Zoom
		AGM	14.04.21 19.30	Zoom